

Jackie Towell

Subject: FW: Employee probation ending soon
Attachments: 2. 150608 Performance Review Template.xlsx

From: Jackie Towell
Sent: 06 September 2018 08:44
To: Owain James <owain.james@premiergroup.org.uk>
Cc: 'rachel.wells@premiergroup.org.uk' <rachel.wells@premiergroup.org.uk>
Subject: FW: Employee probation ending soon

Hi Owain, I guess you got this reminder too, please could you schedule the review around 2 weeks ahead of the 4th October, so that it's not last minute, you can use the standard appraisal doc, copy attached.

Please could I have the original when completed and we will upload to Breathehr

Thanks
Jac

From: notifications@breathehr.com [mailto:notifications@breathehr.com]
Sent: 06 September 2018 05:01
To: Jackie Towell
Subject: Employee probation ending soon



Probation Reminder

This email has been sent to you to remind you that an employee's probationary period is coming to an end.

Employee probation ending soon

Employee Probation end

James Cook 04/10/2018

Login to your account if you already have one »

